

# Making Better Choices

Mississauga's Sustainable  
Procurement Initiative

*Natalie Adams*



# Agenda

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Sustainable Procurement Policy

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Defining Sustainable Procurement

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Implementation Planning

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Progress on 2020 Goals

# 1 – The Policy

# Policy Development & Implementation

- Stakeholder Engagement  
*(2016)*
- Policy Development / Approval  
*(June 2017)*
- Hiring SPI Coordinator  
*(November 2017)*
- Communication / Training Plan  
*(March 2018)*
- Training roll out and piloting  
*(Spring 2018)*



# Supporting City Priorities



# The Policy

City of Mississauga

## Corporate Policy & Procedure

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**Policy Title:** Sustainable Procurement

**Policy Number:** 03-06-09

Section:	<b>Corporate Administration</b>	Subsection:	<b>Acquisition/Disposal of Good and Services</b>
Effective Date:	<b>January 1, 2018</b>	Last Review Date:	<b>[Last Review]</b>
Approved by: <b>Council</b>	Owner Division/Contact: <b>Material Management Division, Corporate Services Department</b>		

# The Supplier Code of Conduct

Policy Number: 03-06-09

Effective Date: January 1, 2018

Policy Title: Sustainable Procurement

Last Review Date: [Last Review]

7 of 8

## **Sustainable Procurement Policy – Appendix A**

### **Supplier Code of Conduct**

The City of Mississauga requires suppliers to comply with this Supplier Code of Conduct which defines minimum standards for suppliers and their subcontractors and is based on the International Labour Organization (ILO) core labour conventions:

#### **Forced Labour**

No forced labour, whether in the form of prison labour, indentured labour, bonded labour or otherwise shall be used.

#### **Child Labour**

No person shall be employed at an age younger than 15 (or 14 where the law of the country of manufacture allows) or younger than the age for completing compulsory education in the country of manufacture where such age is higher than 15.

# 2 – Defining Sustainability



# What is Sustainable Procurement

## **Sustainable Procurement defined in the Policy**

**Considering social and environmental factors in the procurement process, in addition to traditional factors such as price, quality and service.**

# Sustainable procurement



**Environmental**



**Ethical**



**Social**

# 3 – Implementation Planning

# The 3-Year Implementation Plan

## 2020 GOALS

### G1: LEADERSHIP

The City has built a best practice sustainable procurement program.

### G2: INTEGRATION

Sustainability is incorporated as a criterion into the majority of City procurements.

### G3: IMPACTS

The City achieves improved environmental performance and positive social impacts as a result of our procurement

## 2020 OBJECTIVES

**O1: Build Staff Capacity**

**O2: Implement Tools & Procedures**

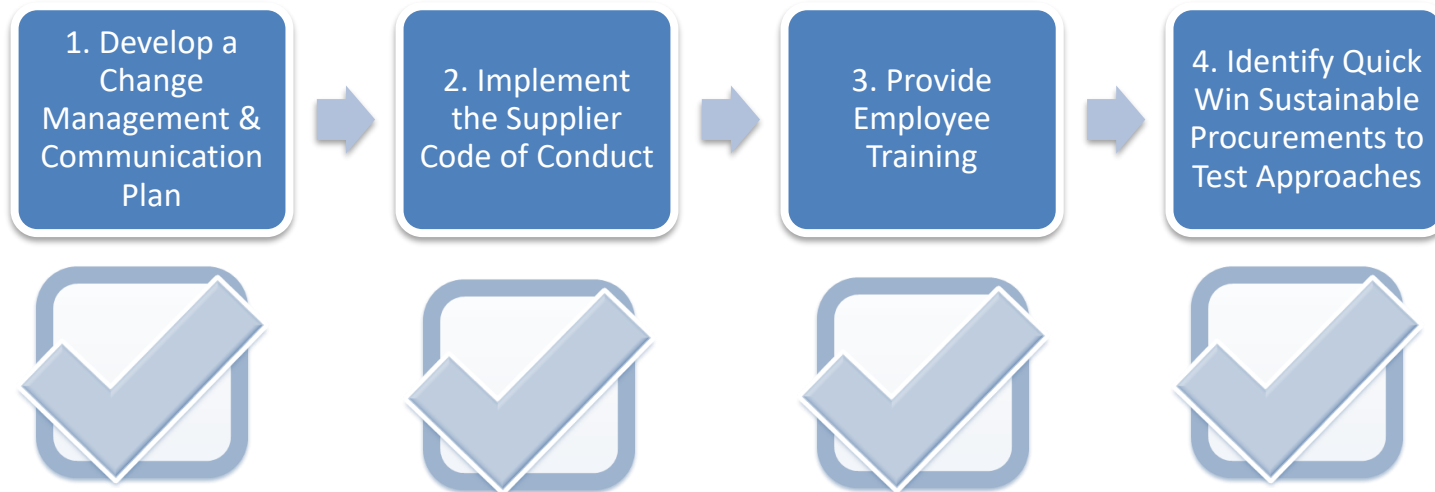
**O3: Seize High-Impact Procurement Opportunities**

**O4: Perform Routine Sustainable Procurement & Quick Wins**

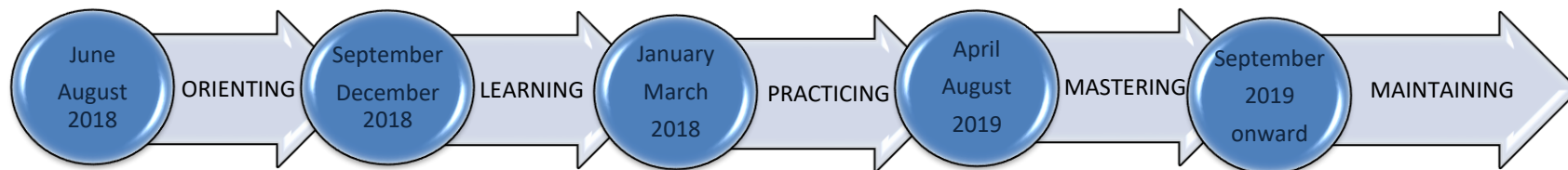
**O5: Cultivate Stakeholder Relations**

**O6: Monitor, Evaluate, and Plan**

# Immediate Activation Steps



# Communication and Training



# 4 – Progress on 2020 Goals

# Leadership

## Phase 1 – Introduction

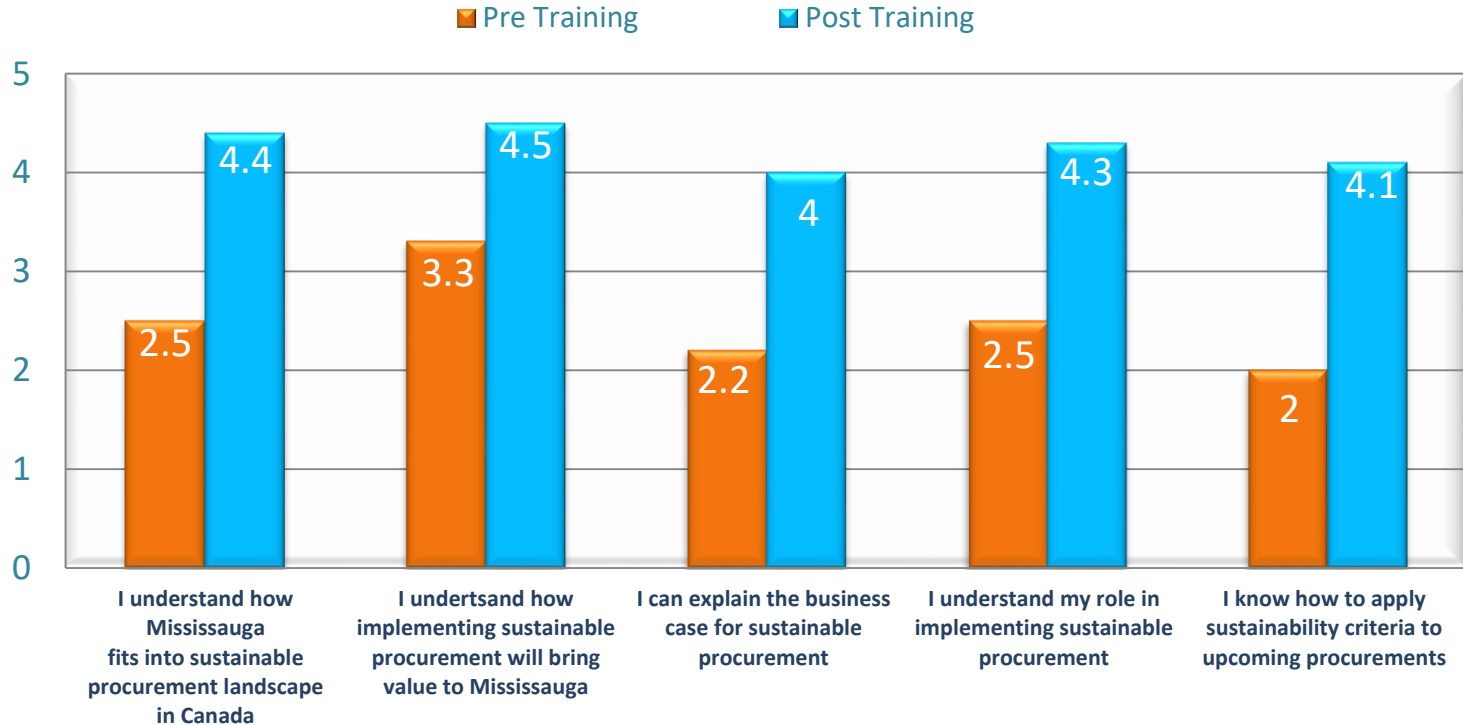
- Completed by all Buyers
- June – August
- Trained: 165 Contract Managers
- 60% participation rate

## Phase 2 – Implementation

- Completed by 95% of Buyers
- October – December
- Trained: 95 to date
- 35% participation rate
- 2 sessions left in 2018



# Leadership



# Impacts



## Fairtrade coffee

- In all City Locations as of Fall 2018



## Office Supplies

- 70% Green Products
- Supplier Leadership Questionnaire (10%)



## Cleaning Contract

- Mandatory that all bidders are ISSA members and CIMS Certified (Cleaning Industry Management Standard)

# Integration

## Sustainability in Procurement

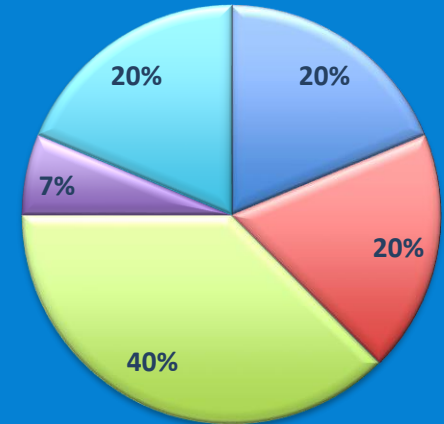
Goal for 2018: 10

As of November: 15

- ✓ SP in \$15.5M worth of Procurements in 2018
- ✓ 8 % in year one of implementation

## BY PURCHASE CATEGORY

- Construction
- Services
- Goods
- IT
- Consulting



## What's Next

- Phase 3 Training – Practicing and Mastering
- Supplier Engagement Forums
- Measuring Impacts with KPI's
  - % of trained staff
  - % of procurements that embed Sustainability



# A picture of success

- Staff aware of sustainability impacts/opportunities
- Sustainability considered/embedded in City bids
- Suppliers engaged in solutions & innovation
- Measurable results and success stories



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